



State of The Art Training Limited  
The Old Magazine, 8 & 9 Northern Galleries,  
Fort Fareham Business Park, Newgate Lane,  
Fareham, Hampshire PO14 1AH

T 0845 310 5364 F 01329 284565



## Course(s) Application Form

Please complete and post to the above address with your Deposit\* and any required Initial Assessment Form:

Full Name: ..... Job Title: .....

Home Address: .....

Employer & Address (if applicable): .....

.....

Contact Telephone Numbers (Home): ..... (Work): .....

**Email (Required for joining & course documentation):** .....

Mobile: ..... Gender: ..... Date of Birth: .....

Are you leaving the Armed Forces or have left them within the last 2 years: Yes  No

Registered Disabled: Yes  No  Any Special Requirements please advise in writing

If "Yes", please provide more details .....

Is English your first language? Yes  No

Which of the following do you consider yourself to be: Chinese  Pakistani  White  Black  Black African

Black Caribbean  Asian  Indian  Bangladeshi  Other  Prefer not to say

Did you find our information on the Internet? Yes  No  Search Engine used: .....

*I wish to register for the following Course/Courses in Derby:*

✓	Course	No. of course days	Course cost (VAT incl.)	Course date(s) Preferred (page 2)
<input type="checkbox"/>	City & Guilds 7303 Award in Preparing to Teach in the Lifelong Learning Sector Level 3**	4 + Self Study	£587.50	
<input type="checkbox"/>	Combined City & Guilds 7303 and Conflict Management Level 3 (City & Guild 1886)** <b>N.B. C&amp;G 7303 must be completed first</b>	8 + Pre-course Assignment	£1116.25	1) 2)
<input type="checkbox"/>	City & Guilds 1884 Cert. in Conflict Management Level 2	1	£235.00	
<input type="checkbox"/>	City & Guilds 1886 Cert. in Delivering Conflict Management Training Level 3** (for holders of C&G 7303/equivalent)	3 + Pre-course Assignment	£528.75	

50% Deposit Cheque payable to "HippoZone Limited" enclosed: Yes/No\* Amount: £.....

Signature: ..... Date .....

**\*Deposit:** 50% is due not later than 4 weeks before commencement of course. Bookings will only be secured on receipt of a deposit. **Please make all cheques payable to HippoZone Limited**

**\*\*Enhanced Learning Credits** can be applied to the Course Cost (Training Provider is HippoZone Limited, ELC No. 1527)

www.cityandguilds7303.co.uk - www.first-aid-trainer.co.uk - www.first-aid-at-work-courses.co.uk - www.cityandguilds1900.co.uk  
www.conflict-management-courses.co.uk - www.conflict-management-training.co.uk - www.confined-space-courses.co.uk - www.specialistsafetytraining.com  
www.security-guards-courses.co.uk - www.cityandguilds1903.co.uk - www.risk-assessment-courses.co.uk - www.manual-handling-courses.co.uk  
www.protective-security.com - www.situationawarenesscourses.co.uk - www.hostile-environment-courses.co.uk

**Course Dates 2010:**

C&G 7303	C&G 1886 Conflict Management Trainer	C&G 1884 Conflict Management
11-14 January 2010	18-20 January 2010	18 January 2010
08-11 February 2010	15-17 February 2010	15 February 2010
08-11 March 2010	15-17 March 2010	15 March 2010
12-15 April 2010	19-21 April 2010	19 April 2010
10-13 May 2010	17-19 May 2010	17 May 2010
14-17 June 2010	21-23 June 2010	21 June 2010
05-08 July 2010	12-14 July 2010	12 July 2010
09-12 August 2010	16-18 August 2010	16 August 2010
13-16 September 2010	20-22 September 2010	20 September 2010
11-14 October 2010	18-20 October 2010	18 October 2010
08-11 November 2010	15-17 November 2010	15 November 2010
13-16 December 2010	20-22 December 2010	20 December 2010

**Course Administration Centre - for all correspondence:** The Old Magazine, 8 & 9 Northern Galleries, Fort Fareham Business Park, Newgate Lane, Hampshire PO14 1AH.

**Course Location:** Derby - Brian Clough Business Centre, Unit 9, 200-222 Cotton Lane, Derby, DE24 8GJ.

**Data Protection Declaration:** Data relevant to your personal details will be stored in a secure environment at State of The Art Training Ltd and HippoZone Ltd. Personal information shall not be used or disclosed for purposes other than those described above, except with the consent of you or as required by law. Your information will be retained for seven years for the purposes of financial auditing. Upon request you may be given all information held within our centre regarding yourself. You may challenge the accuracy and completeness of information held and have it amended as appropriate. The provision of information to State of The Art Training means that you have given explicit permission to process that information under the provisions of the Data Protection Act 1998.

**Payment Terms:** Balance of total fee to be paid on the first day of course. Payment by credit card will be accepted however a 3.25% handling charge will be added, (£3 for debit cards).

**Cancellation Terms:** Cancellation must be notified in writing to the Administration Centre, not later than 14 days before start of the course. Failure to do so will result in forfeiture of the deposit.

**Note:** If for any reason you don't complete the full course timetable some post course follow-on work may be required to gain the qualification.

*State of The Art Training and agents reserve the right to alter details without prior notification.*